

TIKIPUNGA HIGH SCHOOL BOARD OF TRUSTEES MEETING

held on Wednesday, 27th July 2017 in the Tikipunga High School Boardroom

MEETING OPENED: 5.19pm

KARAKIA: Recited by all

WELCOME: Christine Crichton

1. ADMINISTRATION

1.1 PRESENT: Alec Solomon, Christine Crichton, Ross Tipene, Julian Blank, Sean Scanlen, Annaliese McEwen (Secretary), Tokarangi Totoro, Eunice Roberts

1.2 APOLOGIES: Sadieux Tua

Motion: The apologies be accepted

PROPOSED: Alec

SECONDED: Ross

CARRIED: Unanimously

1.3 DECLARATIONS OF INTEREST: Ross – Te Taitokerau Education Trust and Manaia View BOT, Julian Blank – North Tec Youth Development Manager, Sean Scanlen – PPTA Chairperson

1.4 MINUTES FROM THE PREVIOUS MEETING:

Minutes of the June meeting were previously circulated and tabled.

Motion: The Minutes of the Board of Trustees meeting held on **Wednesday, 21st June**, with the above amendment are a true and correct record.

PROPOSED: Christine

SECONDED: Ross

CARRIED: Unanimously

1.5 MATTERS ARISING:

Google Classroom for BOT. All members would require school email address. Beth able to give training. All agreed to move forward. Annaliese to organise. **ACTION POINT**

COL Hui – after the last bot meeting an expression of interest was submitted, now with MOE waiting to hear back.

2. POLICY Nil

3. MONITORING

3.1 PRINCIPAL PROPERTY UPDATE

The Centre re-opening - Monday as Te Putahitanga. Powhiri 9.00am. All BOT invited to attend if possible. Toka gave his apologies for this event as he is attending another hui.

Toilets - Significant gap with QS and tender. Major leaks in café and skylights throughout school. Alec met with MOE. We have been given an extra money to do café and floor and roofing projects and also cover the shortfall with the student bathrooms. As soon as toilets are started Whare Wananga can move ahead

Over code buildings - Third occupancy with K deaf, we are receiving funding to redo classrooms they will be based in. Alec was assured by MOE that this will not effect Whare Wananga.

Painting – this is coming together around the school now people can see the vision.

3.2 ART MONITORING REPORT – tabled, for discussion at next meeting if required.

4. FINANCE

Motion: The Tikipunga High School Monthly Financial Reports for the **period ending 30 June** are received and accepted.

PROPOSED: Christine

SECONDED: Ross

CARRIED: Unanimously

5. DISCUSSION

5.1 STUDENT VOICE – Deferred as apologies from Sadieux.

5.2 POU PLACEMENT AND CELEBRATION - when they arrive we need to powhiri the party that is coming. Alec has left messages unsure of exact date of arrival. When they are put into the ground needs to be a ceremony and also an unveiling. Alec working with Komiti Maori on where they would like them to be placed. Toka to work with komiti maori to make plan for powhiri/celebrations etc. **ACTION POINT**

5.3 STRATEGIC PLAN EXAMPLE – example previously circulated and tabled. Similar to the one page of strategic plan, possibly expand on our one page to include goals etc Could condense pag9-16 of charter down to one page to give easy to understand clear picture on one page. Fits with the suggestions from Leadership Review. Christine is attending a workshop on the 10th regarding charters etc. To be included in **agenda for next meeting**.

5.4 NZSTA WORKSHOP REGISTRATIONS – NZSTA pushing for all to be signed up on LMLS system. Good idea to be proactive PD. Even a couple of things a year. NZSTA sending out a lot more regular courses. Christine passing on to staff. Christine asked if all can sign up and register.

5.5 NZSTA CONFERENCE – Only one member attended due to travel problems with weather etc beyond our control. Ross gave verbal update on conference.

6. GENERAL – Nil

Youth awards, Joie and Petera received award and possibly Cassius. Annaliese to check to make sure this is included in next newsletter.

7. IN-COMMITTEE

6.10pm IN-COMMITTEE – In accordance with the Local Government Information and Meeting Act of 1987, it was moved for reasons of confidentiality that the meeting move into committee.

6.25pm OUT OF IN-COMMITTEE: After discussion it was proposed that the meeting move out of committee.

Sean Scalen left meeting during In-Committee – 6.23pm

8. CORRESPONDENCE

CORRESPONDENCE IN

Ministry Bulletin	-	Issue 74
I Have a Dream	-	Annual Report and Audited Accounts
The Centre Teacher Aides	-	Personnel
Andrea Craven & Maaki Reihana	-	Personnel
Novopay	-	Personnel
MOE	-	Maximum Roll increase – Excellere College
Education Gazette	-	June Issues
NZSTA	-	STA News June

CORRESPONDENCE OUT

Carol Wilson	-	Personnel
Joanna Smith	-	Personnel
Delilah Edmonds	-	TAI
Kylie Adams	-	TAI
RAW Group	-	Youth Week Activity Day Congratulations
Whangarei Police	-	Thank you for support – Youth Week

Motion: That all correspondence is received and accepted

PROPOSED: Ross

SECONDED: Julian

CARRIED: Unanimously

9. MEETING CLOSURE

9.1 IDENTIFY ITEMS FOR NEXT AGENDA

Pou placement and Celebrations
Strategic plan

9.2 IDENTIFY TASKS TO BE DONE

Annaliese to organise Google classroom for BOT
Toka and Alec to liaise with Komiti Maori regarding Pou Placement etc

9.4 CHECK BOT HOURS RECORDED -

Annaliese to add meeting on Monday night to discuss leadership review (1 hour)

9.4 CONFIRM NEXT MEETING DATE

Wednesday, 23rd August

9.5 MEETING EVALUATION FORMS

Completed by all members.

KARAKIA: Recited by all.

MEETING CLOSED: 6.32pm

Signed as a true and correct record

Christine Crichton
BOARD CHAIRPERSON