

TIKIPUNGA HIGH SCHOOL BOARD OF TRUSTEES MEETING

held on Wednesday, 21st March 2018 in the Tikipunga High School Boardroom

MEETING OPENED: 5.15pm

KARAKIA: Recited by all

WELCOME: Christine Crichton

1. ADMINISTRATION

PRESENT: Alec Solomon (late , Christine Crichton, Tokararangi Totoro, Ross Tipene, Annaliese McEwen tary)

1.2 APOLOGIES: Te Arani Bennett, Hugh Oakley-Browne, Ian Smith, Apologies for lateness from Alec

1.3 DECLARATIONS OF INTEREST: Ross – Te Taitokerau Education Trust and Manaia View

1.4 MINUTES FROM THE PREVIOUS MEETING:

Minutes of the February Meeting were previously circulated.

Motion: The Minutes of the Board of Trustees meeting held on **Wednesday, 21st February** are a true and correct record.

PROPOSED: Christine

SECONDED: Ross

CARRIED: Unanimously

1.5 MATTERS ARISING

Vietnam Report - Rina in process of finalising the report, should have available for the next meeting.

Selected Trustee – Advertised in local paper, will end 27th March, Christine unable to contact Bev at this stage.

Co-opting Trustees – Annaliese contacted NZSTA and we are still able to co-opt members to our BOT.

Gift for Julian – Annaliese has organised with Teao, just waiting for it to arrive, should be here in the next week.

Meet and Greet with TPS – took place on Tuesday 6th March, approached Totara Grove and Otahngarei BOT to join, however did not hear anything back. Decided to meet in the sixth week of every term.

Dicussed the possibility of a mentorship programme with the year 6 students. Seniors or Service Academy running activities at TPS or THS. Also interest technology and Automotive Academies.

Proposed date for next meeting Monday, 28th May. Christine to contact TPS **ACTION POINT**

Ask Alec to follow up with Teyn (services THS) and Wiremu (TPS) to possibly something arranged for next term.

2. POLICY - Term 1 School Docs Review Email sent to all BOT members.

3. MONITORING

3.1 PRINCIPALS REPORT AND STRATEGIC AIM

Principals March report and supporting information previously circulated and tabled. Alec spoke to this, points as follows:

Roll Breakdown given – up from last March.

Student led whanau learning hui - big focus around connection, different then before students know when learning is and with whanau Confident this is where SLWH - students need to say where they are at staff a little bit nervous Not abut behaviour or social about student talking about learning

New Proposed Changes – Proposal from School Tex was previously circulated to all BOT members and tabled. Alec spoke with well over 100 students regarding the change, student voice was unanimous that they preferred a dry fit cotton and the vast majority thought that year 11 up should wear the white

shirt. Proposed to start in the beginning of Term 2. All items to be stocked at the Warehouse, cheaper and more accessible for our whanau.

Analysis of Variance – NCEA achievement to be confirmed in March.

PLD – Rongahia te Hau, Walk through observations and summary (previously circulated) Continued shift in practice. Student, whanau and teacher surveys have also been completed. Alec acknowledged the mahi of Rochelle and her team of Te Aomihia, Kathryn and Brenda.

Start of year evaluation – feedback received for the start of the year, very positive, investment in culture setting and whakawhanauangatanga very well received.

Students with Special needs – Middle school testing completed. Very frustrated with the lack of information coming with our most vulnerable students, Alec believe this requires a system change from MOE to ensure that vital information and reports are travelling with these students when transitioning schools. Suggested the possibility of attaching reports to ENROL.

HR - report given, Teyn has started as the Service Academy Director. Middle school teacher for Term 2-4 still in process.

Attendance - report given, started kaupapa that student must be over 85% (80-84% at Principals discretion) to represent outside of school and this has seemed to have had an immediate effect.

Up and Coming Events – Major dates listed in report. KPMG Working bee to take place on Thursday, 5th April. Garth is currently prepping areas. The powhiri will be at 9.00am if the BOT would like to attend. Great opportunity for our students to spend time with the graduates.

Department Traffic lights - First lot of department traffic lights coming up, all students first assessments were left ticked this week (submitted, not moderated, lol's are very motivated. This will give us data to show if additional support is required for departments.

Motion: That the Board of Trustees accept the uniform proposal from School Tex.

PROPOSED: Alec

SECONDED: Christine

CARRIED: Unanimously

4. **FINANCE** – No Financials as they are still been completed for the end of year accounts.

5. **DISCUSSION**

5.1 **STAFF REPRESENTATIVE** – Only one nomination received, Ian Smith duly elected. Ian has been a member of a Board before. Forms completed through NZSTA website to register him. Invited Ian to the meeting however as it is very short notice and he has a prior commitment

5.2 **SWIMMING POOL UPDATE** – Last meeting cancelled so we have nothing to update at this stage. No meeting date as yet.

6. **GENERAL**

6.1 **NZSTA Trustees Breakfast** - Trustees breakfast on Thursday, 12th April - invites will go out soon.

6.2 **NZSTA Conference** – Early Bird Registrations to open soon, Annaliese will register those who wish to attend when it is open. Christine – NZSTA to pay for travel and accommodation, THS to pay for Registration.

7. **IN-COMMITTEE**

17.42pm IN-COMMITTEE – In accordance with the Local Government Information and Meeting Act of 1987, it was moved for reasons of confidentiality that the meeting move into committee.

17.45pm OUT OF IN-COMMITTEE: After discussion it was proposed that the meeting move out of committee.

8. **CORRESPONDENCE**

CORRESPONDENCE IN

8.1 Vernga Wise - Copy of Email sent to MOE requesting extension to Bus Route

8.2 NZSTA News

**8.3 Education Gazette
CORRESPONDENCE OUT**

Nil

Motion: That all correspondence is received and accepted

PROPOSED: Christine

SECONDED: Ross

CARRIED: Unanimously

9. MEETING CLOSURE

9.1 IDENTIFY ITEMS FOR NEXT AGENDA

9.2 IDENTIFY TASKS TO BE DONE

9.3 CHECK BOT HOURS RECORDED

9.4 CONFIRM NEXT MEETING DATE – 11th April 2018

9.5 MEETING EVALUATION FORMS – Shared google form to be completed by members

KARAKIA: Recited by

MEETING CLOSED: 18:27

Signed as a true and correct record

Christine Crichton
BOARD CHAIRPERSON